

## Credentials Committee Report for 2017

Chair: Turi Aarnes

Committee: Bob Meyer, Carrie Schroeder, Monica Rosati, David Rankin

### January

- Evaluation of potential resident application regarding pre-residency work credentials. The committee voted that the candidate's pre-residency experience meets the requirements.

### February

- Chair responded to email from a candidate regarding suitability of publication in Vet Clin North Am as meeting the credentials requirement. An article in Vet Clin North America does not meet the credentials requirement.
- Chair responded to an email regarding pre-residency vet experience for a potential anesthesia intern that would become a resident the following year. Experience as a vet tech would not qualify. As such, the candidate would need 1 year of experience in practice or in a rotating internship to qualify
- Committee responded to a request from a potential candidate regarding work experience documentation while in a relief position. The committee determined relief work would count to the year in practice prior to residency, but the candidate is responsible for accurate documentation of a year's equivalence.

### March

- Committee evaluated a request for an extension for candidate whose credentials were accepted pending manuscript acceptance, but the manuscript had not been accepted by the final deadline (March 6). The committee determined that the candidate had not met the criteria to take the board exam and an extension was not granted.
- Committee was asked about leave during residency. The committee determined there is no maximum as long as total days required are met as related to credentials. The decision regarding this was deferred to the Residency Training Committee. As long as the RTC approved any time outside the approved training institution and the candidate has met the requirements for days on clinics with appropriate supervision by a boarded diplomate, the credentials committee would approve it.

### April

- Chair answered a question regarding suitability of a publication that was hypothesis driven, without an ACVAA or ECVAA diplomate, with application to anesthesia but in a journal not currently on the approved journals list. The response was to have the candidate submit the article for review by the entire credentials committee to determine suitability.
- Chair evaluated the ACVAA credentials application
- Chair contributed to discussion of Residency training committee regarding resident leave.
- Chair contributed to discussion regarding Program supervision

### May

- Review of caselogs by chair

## June

- Chair contributed to discussion regarding lack of ACVAA diplomate status for supervision of an ACVAA training program
- Chair advised that in order to tell if a publication is acceptable for credentials, it would need to be reviewed by the credentials committee. An additional question regarding the suitability of a short communication. Short communications had been determined to be acceptable in the past as the journal is often deciding the type of publication (e.g. short communication vs research paper). The candidate should submit the publication to the committee for full review if they would like to know if it is acceptable.
- Committee determines that Plos One is an acceptable journal to meet the requirement for credentials. The committee did not review the candidate's credentials nor assess suitability of the manuscript.
- Committee determined that Theriogenology is an acceptable journal. The committee did not review the candidate's credentials nor assess suitability of the manuscript content.
- Chair responded to a question regarding annual resident submission requirements. For credentials, the only requirement is submission of the caselog. Other committees/ACVAA may require additional submissions in different cases.
- Credentials committee determined that credentials committee decisions should apply to future residents within reason and that documentation should be required for reapplication after a failed cycle. However, there was no consensus as to what this documentation should entail.

## July

- Credentials committee determined a lab animal internship would meet the pre-residency training requirements
- Chair contributed to a discussion regarding application for boards – specifically that a candidate needs to be in a residency program for 104 weeks at the time of credentials application.
- Chair contributed to discussion on ECVAAs trained residency taking ACVAA boards and large animal training at an outside institution.
- Chair discussed creation of a checklist to determine that all candidates have met requirements before receiving diplomate status.

## August

- Chair contributed to continued discussion on lab animal internships meeting the criteria
- Chair contributed to discussion on reference letters for credentials from people not associated with the candidate during residency
- Committee determined pre-residency experience for a resident candidate to be acceptable.
- Chair approved internship certificate for a candidate as meeting the requirements for pre-residency training

## September

- Credentials review process started.
- Chair completed a suggested checklist for credentials review and for final diplomate status
- Chair contributed to discussion regarding a candidate for the oral exam meeting caselog requirements.

- Chair responded to request from 2 candidates that missed the deadline for credentials submission. The candidates were informed that they would have to submit their credentials in the next cycle (September 2018)
- Chair reviewed caselogs

#### October

- Chair contributed to discussion regarding candidate reapplication after the set deadline.

#### November

- Final list of accepted credentials

#### December

- Report to BOD regarding credentials reviews for 2018 exam.
  - o 17 candidates submitted credentials.
  - o 7 candidates were accepted.
  - o 5 candidates were accepted pending completion of their residency (including submission of residency certificate, final completion and acceptance of caselog).
  - o 5 candidates were accepted pending manuscript acceptance and completion of their residency (including submission of residency certificate, final completion and acceptance of caselog).
- Discussion regarding resident and program submissions/meeting deadlines
- Chair contributed to discussion of exam committee regarding deferral of exam
- Chair reviewed caselogs