**ACVAA BOD Minutes of Teleconference**

**5 PM EST , Thursday. February 7, 2019**

In attendance : Drs Dunlop, Egger, Grimm, Bauquier , Fischer, Love, Ebner, Odette O, Kushner

( Drs. McMurphy, Aarnes could not attend)

**Administrative Business**

1. Approve agenda; Dr. Fischer moved to approve, Dr. Grimm seconded; all in favor
2. Approve the minutes to the January 3 teleconference - Dr. Ebner moved to approve, Dr. O seconded, all in favor

**Old Business**

1. Update on the letter to NAVAS president requesting report to ACVAA BOD and membership and NAVAS letter response

 a. Dr. Grimm - the response from NAVAS to our letter was predictable ; still no plan for NAVAS business mtg or upcoming elections

 i. They implied that the 2 yr term would start from February 2018 rather than May 2017 as others assumed

 ii. AVA has offered reciprocal NAVAS non -voting membership although there has been some complications to provide VAA membership via AVA

 iii. The update provided by Dr. Pasloske at IVECCS was intended as a NAVAS annual report/meeting

 b. The NAVAS officers are accepting of joining us at IVECCS and Dr. Pascoe will be arranging the NAVAS involvement but will need their input.

 i. Dr. Fischer- if ACVAA invites NAVAS we are helping them with exposure ; suggest a brochure ?

 ii. Need to discuss with NAVAS, work out a contract

 iii. Will get NAVAS logos from Dr. Brock

 c. Dr. Pypendop’s letter will be sent to Drs. Tranquilli, Brock, Kruss-Elliot and Weil

2. P&P for Emeritus Status and vote-

 a. Dr. Grimm - Emeritus status originally written for Professors but not in the context of achievement

 b. The P&P draft that describes the terms had been sent to the BOD for review

 c. Dr. Grimm moved for a motion to approve- Dr. Ebner moved, Dr. Fischer, seconded, - all were in favor.

3. Website update- Dr. Kushner - things are moving along well

 a. PHOS provides a weekly plan for the activities to be completed

 i. They already received detailed info from us of what we want to see

 ii. They have set up separate drop boxes, for content, ie, for Diplomates, Residents and Photographs

 a. Dr. Kushner is transferring all the content from the website to the drop boxes; Dr. Egger said she may be able to provide some photos

 b. The first installment ( $4000.00) has been paid \* ( see addendum)

4. Savings account for ACVAA money

 a. Dr. Kushner said her bank can offer 2.26 interest on CDs; business rates tend to be lower than personal accounts

 b. Dr. Fischer; Love offered to search some on line banks to send info to Dr. Kushner to look into \*\* ( see addendum)

 c. Discussion - Dr. Dunlop suggested we might manage by keeping ~ $100,000 in the money market account , 25,000 checking as long as we maintain adequate cash flow

 i. Possibly start with ~ $150,000—CD -possibly split between long and short term CDs

5. 2019 Budget - income amounts — Kushner- In November the budget was sent to the BOD and reviewed \*\*\*( see addendum)

 a. Estimation of the 2019 Income-Expenses difference was estimated to be

 + $38, 533.00 ; at that time we had $242, 777.00 in the money market act with 25,000 in checking

6. Update on the Trademark - Dr. Fischer send the BOD the statement that is required by the Lawyer any input or possible edits,

 a. Still need to provide examples of ‘Board Certified Specialist in Veterinary Anesthesia and Analgesia

 b. There were no other comments about the statement; Dr. Kushner will prepare the statement on ACVAA stationary to send to the lawyer

**New Business**

1. New emeritus requests- Dr. Kushner has received requests from Drs. Greene, Donaldson and Blaze

 a. Only one does not meet the age requirement and has submitted a brief outline of his professional accomplishments

 b. Dr. Grimm motioned to accept emeritus status for Dr. Greene ; Dr. Ebner seconded; all were in favor. The BOD recognizes emeritus status for Drs. Blaze and Donaldson

2. Dr. Kushner brought up the issue of regions; she received some historical information from some early diplomates who feel that perhaps this can be re-visited.

 a. Dr. Grimm suggested that Kushner provide the membership an overview of the topic for consideration

3. DECVAA issue towards ACVAA- -this is to inform the BOD that a DACVAA program leader outside North America discussed some issues with Dr. Kushner concerning the residents

 a. Two ECVAA residents wanted to also register in the ACVAA program last July but was discouraged from doing so by the DECVAAs there, who gave disparaging comments about the ACVAA

 b. The program leader has been very angry about this and will be having meetings with the hospital director and other involved faculty

 c. The request to the RT committee for one of the residents to register retroactively ( 7months late, not the fault of the resident) was approved

4. Appeals decision involving credentials being rejected- Dr. Kushner - this is to inform the BOD of the appeal

 a. Candidate did not meet the requirements of submitting required documents in time due to illness

 b. The committee awarded an extension

Dr. Ebner motioned to adjourn ; Dr. Fischer seconded, all in favor.

Meeting adjourned at 6:50 PM EST

Addendum - Secretary notes

* As of March 2 We have paid 3 installments ( $12,000) to PHOS
* \* Dr Kushner investigated 2 online banks offering business CDs ;

Live Oak Bank based in NC, seems the best : 1 yr CD APY 2.85 % no monthly fees; early principal withdrawal penalties < 24 months, 90 days simple interest; > 24 months : penalty 180 days interests

 6 month CD APY 2.45 %; ; 18 month 2.90 % APY

 I spoke to a person to review the details of how this can be set up - seems reasonable - just need to provide a lot of info on line -

I did look into TIAA - APY slightly less ; 2.65% 1 yr CD penalties are similar

I did not look further as Live Oak seems the best

\*\*\* Budget - at that time, we did not know the ACVAA was again to manage the ACVAA AVTA luncheon ; and possibly provide addition money ( how much??) to AVTA for their proposed additional event ( 20 yr anniversary. ) If we add addition costs $12,000 ? it will lower our Income : expense ratio to ~26,500.00 . ( vs 38,500.00)

If BOD agrees to provide a budget for the Education Committee for 2019 IVECCS — this will decrease further

We are assuming similar sponsorship income that we have not confirmed yet.