**Minutes to the October 3, 2019 ACVAA BOD teleconference**

**5-7 PM EDT**

In attendance: Drs. Grimm, Dunlop, Love, Ebner, Odette, Aarnes, Kushner

Some Board business was discussed out of order until we were able to reach a quorum to vote on items

**Administrative Business**

1. Approve agenda: Dr. Love motioned to approve; Dr. Aarnes seconded the motion – all were in favor

2. Approve minutes of the August teleconference –(there was no September BOD meeting)

Dr. Love motioned to approve ; Dr. Aarnes seconded – all were in favor

**Old Business**

1. Website update- Dr. Kushner said PHOS is continuing to work on the MOC and resident logs documents

a. There are still items in the general areas that need work- and PHOS hasn’t yet addressed much of the comments we placed in the spreadsheet.

2. IVECCS meeting follow-up; annual meeting CMTE thoughts –

a. Dr. Shilo sent a google doc survey for feedback on the ACVAA/IVECCS meeting – there were good responses to questions covering all aspects of the event; - ACVAA lectures of the scientific meeting, resident review , resident reception, and annual meeting/reception , general comments

i. There was good feedback to consider for future

b. Comment made- Dr. Dodam presented the majority of talks at resident review and did not get any remuneration, which is unfortunate

i It was not part of the IVECCS program so attendees did not have to register to attend

ii.. comment- should residents pay something for this?

iii. should /can notes be made available ?

3. Rigotti documents concerning the ECVAA exam training program – Dr. Kushner sent the BOD the primary document that describes that program

a. Dr. Dunlop said that some of our candidates’ answers were poorly written; some failed to answer the question – so this program could be useful; also, some questions could be written better

b. Dr. Love said she has a list of some diplomates willing to help those candidates who are struggling

c. Discussed: should program be offered to everyone and not just for those who failed ?

should it be applied this year ( 2020) or 2021?)

d. Dr. Dunlop - should be for those who are ready to sit the exam- perhaps start in January or February; perhaps program to run only 3 months rather than 5

d. Dr. Love will get more info concerning number of possible diplomates and candidates

4. NAVAS/ACVAA Memorandum of Understanding for future meeting roles

a. Dr. Grimm wrote a final draft of the MOU to send to NAVAS leadership, detailing the plan for cooperative sharing of joint education tracts at national meetings

b. The ACVAA Education Committee will have responsibility of the planning of programs in cooperation with the NAVAS representatives

i. Dr. Grimm made a motion to approve the MOU to send to NAVAS for their consideration

ii Dr. Love moved to approve; Dr.Grimm seconded; all were in favor. \*(addendum)

c. Some discussion – need better communication from the education committee with the BOD; and both committees, NAVAS, ACVAA Ed CMTE. should work together

d. Some discussion about who is responsible for the planning of CE at other venues- VMX, AVMA; For the Surgery Summit, ACVS did ask ACVAA to organize the anesthesia related lectures

i. Dr. Dunlop- We must be pro-active to assure that ACVAA/NAVAS are the organizers for these CE

e. In addition -NAVAS will have a booth at VMX; - and they did have a booth at IVECCS –

ii. Dr. Dunlop- would be good for ACVAA to also have a booth ( or share?) at such meetings- perhaps provide an ACVAA brochure to market ourselves

f. Dr. Grimm drafted a letter to go to the vice -president of programs for VMAX ( Ms. Woodward ) which explains the ACVAA/NAVAS relationship, and to request that all CE tracts be listed as ACVAA/NAVAS with ACVAA as top billing .\*\* (addendum)

5. MOC document and CMTE update –-Questions concerning those diplomates whose membership may not be continuous -ie. Inactive period of time – family leave etc.

i. Question –how to remedy situation for those who do not meet the MOC requirements and for those who had been inactive

**New Business**

1. ACVS residency training requirements – tabled

2. Annual meeting and relationship with IVECCS – little discussed at this time; but there has been some email discussion from annual mtg CMTE and NAVAS – such as the possibility to leave IVECCS; perhaps after 2021; organize our mtg in a manner similar to AVA

3. ACVAA elections and helping Dr. Hawley with Simply voting - - Dr. Kushner said voting should begin by early, mid November

a. Dr. Kushner would be able to access results; Dr. Hawley offered to set up the balloting

4. AVTAA request for ‘endorsement’ by the ACVAA – tabled

Addendum –

\*The MOU letter was sent to the NAVAS leadership and was agreed to, signed, and returned to the ACVAA

\*\* Dr. Kushner sent the letter to Ms. Woodward with NAVAS leadership copied; Ms. Woodward acknowledged receipt of the letter

Meeting was adjourned, 6:55 PM

Respectively submitted, October, 30, 2019

Lynne Kushner, DVM

ACVAA Executive Secretary