**Minutes to the**

**December 5, 2019 BOD teleconference**

**5-7 PM EST**

In attendance: Drs. Grimm, Egger, Bauquier, Dunlop, Love, O, Ebner, Aarnes, Kushner

**Administrative business –**

1. Motion to approve agenda- Dr. Aarnes moved, and Dr. Bauquier seconded; all were in favor

2. Motion to approve the minutes to the November meeting – Dr. Aarnes moved, Dr. Grimm seconded, all were in favor

**Old Business –**

1. Website update – Dr. Grimm mentioned that PHOS requires a plugin to allow us to print MOC and Case logs data. According to Derrak, this will cost $500.00 for purchase of the plugin, installation, optimization and set up the reporting templates for both

 a. Dr. Dunlop- concerned that if launch is 3rd week of Dec. it would be too close to the holidays

 i. if there are problems, PHOS may have little availability in order to respond around the holidays

 b. Dr. Kushner will ask Derrak that we wait until the week of January 6. \* ( see addendum)

2. ACVS residency training requirements and diplomate feedback – Dr. Egger says she has not received information from the president and will try to contact the Resident chair.

 a. Some residents fall under the older guidelines while others under newer guidelines

 b. To be continued

3. AVTAA request for ‘endorsement ‘ by the ACVAA-

 a. Still unclear on exactly what they are asking – but it may be asking for some language on their website – saying that the ACVAA and AVTAA share common purpose and we support their work…

 b. To be continued.

4. Education committee P&P- tabled

5. 2020 ACVAA BOD chairperson – Dr. Grimm provided some info on what the duties are of the chair and what is expected.

 a. BOD members who are considering: Drs. Ebner, Aarnes,; Dr. Fischer could not attend the meeting today

 b. Dr. Grimm will email Dr. Fischer to ask if she is interested in the position and once it is decided on who agrees to be chair, the BOD will vote via email .\* ( see addendum)

6. Mentoring committee – Dr. Love sent an email to the Diplomate list to ask for volunteers who may be interested in getting involved - especially newer diplomates,

 a. There are already about 12 who have expressed interest, some new diplomates; 6 or 7 who may be definite

 i. This would be a 1:1 mentor/candidate relationship

 b. Question Training program – would be open to everyone who is sitting

 c. Possibility, we may provide mentors with the past exam but only for those who have failed

 d. Dr. Love offered to be co-chair; the president ( Dr. Dunlop) is to nominate the committee

**New Business**

1. Exam Re-design-ad hoc committee -

 a. Dr. Dunlop and Dyson may review the job task analysis and may review domain coding; this will be useful for the exam committee

 b. May look to identify residents and perhaps programs and those who may be struggling

2. Computer for Dr. Dyson- Dr. Dyson explained that her computer is old, and that Exam Soft now has updated their program versions which may not be compatible with her computer and she is asking that ACVAA purchase her a new computer

 a. Cost will be around $800- $1000.00

 b. A motion was made that ACVAA fund the cost of this computer - - all were in favor

3.VSOC funding for database - The AVMA VSOC Best Current Practices (BCP) Subcommittee has been charged with collecting and storing data that would be useful to the member RSVOs/RVSs. One proposal is that the RVSO contribute, collect and maintain information; questions /answers that that have periodically been raised by RVOSs; such information would be useful for all organizations to share.

 a. Dr. Mama sent the BOD a document with some details; Questions that Dr. Grimm raised and the response from Dr Mama – were also sent to the BOD

 b. The proposed information is addition to the 1 and 3 yr RVSO report that is submitted to the ABVS/AVMA.

 c. The cost of software to store this date would be passed along to the RVSOs

 i. The cost is expected to be ~ $30/year ; and there would be extra work required to keep it updated

 d. Unclear how much access AVMA or ABVS will have to the data; it would be for the VSOC representative to access

 e. Questions- seems like a lot of work – who would be responsible to maintain and update data base? The Executive secretary ?

 f. BOD is willing to pursue this although concerned about the extra work placed on the executive secretary; need more details-

4. 2019-20 voting results - Turnout : 223 ( 70.60%) of 316 electors voted

 a. President – Elect – Dr. Grimm; .Director 1- Dr., Elizabeth Goudie-DeAngelis; At - large Director- -Dr. Lysa Posner

 b. For the proposed language change concerning the certifying exam: 184 ( 89.8%) accepted, 21 ( 10.2%) rejected ; 18 ( 8.1%) Abstained

5. Dr. Dunlop thanked Dr. Love for her work on the BOD; Dr. Grimm thanked Dr. Egger for her work as President and thanks went out to Dr. Grimm as chair .

A motion was made to adjourn; Dr. Grimm moved; Dr. Aarnes seconded; all were in favor; meeting adjourned at 6 :30 PM

Respectfully submitted,

Lynne Kushner, DVM

ACVAA Executive Secretary/Treasurer

**Addendum**

\* PHOS agreed to wait until week of Jan 6 also, - they are reporting difficulty in setting up the directory and VAA access

 \*\* Dr. Fischer agreed to hold the position of BOD chair – The BOD voted via email- Dr. Grimm had motioned to accept Dr. Fischer as chair for years 2020 and 2021 – Dr. Aarnes seconded – there were 5 who voted aye ( no votes against )