**Minutes to the ACVAA BOD teleconference**

**July 2, 2020**

**5 PM EDT**

In attendance -Drs. Grimm, Dunlop, Ebner, Bauquier, Goudie, Fischer, Posner, Fischer, Kushner

Meeting called to order 5:07 PM

**Administrative business**

1. Approve Agenda- Dr. Dunlop moved, Dr. Posner seconded- all in favor

2. Approve minutes of June teleconference -Dr.Dunlop motioned to approve, Dr. Posner, seconded – all were in favor

**Old business** –

1. ACVAA/IVECCS updates

 a. IVECCS – ACVAA Abstracts –Sat, Sept 12, SA and LA abstracts running parallel morning and afternoon ; ACVAA/NAVAS special focus Sun, Mon Sept 13, 14 – morning and afternoon

 c. Registration costs and discount for ACVAA - at this time -there is no option for ACVAA diplomates to receive discount – must begin discussion with IVECCS; there was an earlier discussion about $75 for IVECCS members – but non-member veterinarians -$250 ( ie ACVAA) it is only a little cheaper to become a member of IVECCS for $165 (receive their journal plus other perks) and pay the Virtual registration fee of $ 75 = $240 – then to pay non-member fee for IVECCS registration = $250.

 d. Dr. Dunlop will discuss with IVECCS ( Elke Rudloff and SarahKokernot ) about working out discount fees for ACVAA members \* ( see addendum )

 e. Sponsors – Dr. Kushner has contacted our long term sponsors, Hallowell, Akorn, Midmark, and SmithsMedical ( who has sponsored abstracts for years) . Hallowell, Akorn, Midmark said they will again provide support but have not heard back from SmithsMedical yet

 f. Discuss with IVECCS about how our sponsors will be recognized - we can include sponsor names/logos on slides

 i. However, It was said that IVECCS , not ACVAA will gets sponsorship money for special focus presentations-

2. Website update – Dr. Kushner discussed issues in the resident logs section – initially intended for 2020 new residents –

 a. Dr. Kushner and Dr. Schroeder reviewed the log site with PHOS (Corey) – he demonstrated how a resident’s logs would be viewed by a mentor, needing an administrator login for the back end then to learn how to select what to view as it is presented in a csv file ; not organized or viewed the way the resident sees it

 b. Dr. Kushner – entered 18 ‘cases’ s and pointed out several problems

 i. No dates are saved; species are mixed together; drop down menus with preset selected items that are not useful ; and the concern how once large numbers of cases will look when one must scroll 100 + to find anything etc..

 ii PHOS said they will work on the problems above

 iii. Dr. Schroeder thinks that it might OK as long as these things are fixed; she may ask one of her new residents to try it \*\*

 c. Dr. Dunlop-reminded the BOD that the case logs were not part of the original proposal

 i. Dr. Kushner added that is why we were so delayed going live

 ii. Dr. Colin - what kind of timeline to get this done? Make a list of things that need fixing and ask for a proposed timeline for completion

 iii. Dr. Kushner will request this from PHOS

3. Monitoring guidelines update – Dr. Dunlop – get the whole anesthesia community involved ( ECVAA, AVA, Australia) with ACVAA in the lead

 a. Dunlop- consider several areas – checklists, records, physical and electronic monitoring – include corporate side ( ie. Banfield ) and manufacturing companies (MidMark, Hallowell)

 i. Need a chair and committee - Possible Dr Ludders as chair

 b. Dr. Posner- concern about including equipment companies with the appearance of endorsements causing conflicts of interest etc.

4. ACVAA Business meeting – to be held, not during IVECCS, but later in September

 a. Dr. Posner motioned to hold the virtual business meeting on Saturday, September 26. All were in favor

 b. A suggestion: - NAVAS meeting first, then AVTAA ‘luncheon’; and AVTAA award presentations; then ACVAA Career achievement award and awardee’s presentation with time for Q&A – Pre-recorded followed with separate logins, ACVAA business meeting (and AVTAA business meeting )

 c. Dr. Fischer- what time is appropriate for Australia; UK?

 i. Some discussion/suggestions about times – suggestions -1 30 PM NAVAS; 3 PM for Career Achievement and ACVAA business mtg around 4 PM ( time zone?)

 d. Dr. Dunlop will make an announcement to the membership

5. Exam updates – Dr. Kushner is waiting for proctor forms from 2 candidates who are having difficulty because they have not yet started at their new job/practice, – Dr. Kushner will push those candidates to get a final answer

 a. Dr. Dunlop said they will be forming a committee, hopefully finding diplomates by next week who will then begin to review the proctors suitability

 b. Discussion : Lunch to be provided to candidates and proctors – up to a ~$20-25/person

 i. They will send in receipts for reimbursements

 ii Dr. Kushner -this is complicated with 18 different sites with 5 outside the US

 c. Discussion: if proctors are not required to be in the room 100% of the time, they must be readily available as candidates will not have phone or text ability to call for help

 i. If there is an emergency/that reduces the candidate’s time at the exam, need Doris’ input on how the time can be accommodated within the program

 d. Dr. Fischer- can there be a zoom meeting with the named proctors to discuss details ? Dr. Wetmore will try to arrange that

**New Business**

1. Update of Spring Virtual Meeting

 a. NAVAS Spring virtual meeting with ACVAA, AVA /AVTAA - will have a theme of monitoring - will be late February \*\*\*

 b. Dr. Dunlop- AVA Spring meeting was cancelled , as well as World congress for 2021; suggest that AVA abstracts can be included at this meeting

 c. Hold ACVAA resident review (not at 2020 IVECCS)- it can also serve as a refresher course for Diplomates; could be RACE approved - possibly Muir present CV physiology that was planned for IVECCS

2. Sponsorship of Veterinary Pain Conference: this will be held at -NCState –(date?)

 a. a document was sent to BOD – describing how they are organizing sponsorship levels for recognition; ranges from $2000- to over $15,000

 b. No further discussion

A motion was made to adjourn : Dr. Bauquier moved, Dr. Dunlop seconded – all were in favor.

Meeting adjourned at 7:36 PM

Respectfully submitted,

Lynne Kushner, DVM

ACVAA Executive Secretary

**Addendum**

 \* July 10 – Sarah Kokernot (IVECCS) provided this information : Discount code ‘ACVAAVIRTUAL20 ‘ for 60% discount on non-member base registration for ACVAA diplomates. This reduces registration fee to $100 from $250. The code for NAVAS members : Code: NAVAS2020V Veterinarian would be $100.00

It appears to be that If ACVAA residents register as a non-IVECCS member resident using the ACVAAvirtual20 code – it would cost $90 - we should assume that ACVAA receives royalties

Dr. Dunlop wrote to the membership July 14 :

ACVAA Residents:

At this time there are 3 ways for our ACVAA Residents to Register with a discount:

1.  Become an IVECCS Resident Member with associated benefits & register at the Resident Member rate (can all be done on the IVECCS 2020 Registration Form)

2.  NAVAS member: Register for IVECCS (as a Veterinarian Virtual) and use the NAVAS Discount Code = NAVAS 60% off the Non-Member Rate Code: NAVAS2020V

3.  AVA member: Register for IVECCS (as a Veterinarian Virtual) and use the AVA Discount Code = AVA 60% off the Non-Member Rate Code: AVA2020VIRTUAL

Note:  We should assume that ACVAA would not receive royalties if they register as NAVAS or AVA

\*\* Since the July 1 meeting with PHOS Dr. Schroeder and Dr. Reed looked at the logs site again in particular, to the process of how mentors would review the site. Dr. Reed asked 2 residents to view it and their comments were similar with respect to the problems mentioned. Dr. Kushner presented these issues again to PHOS and Corey admitted to and was apologetic that they have not been very responsive to fixing some of the problems in a timely manner and will discuss this with Brandon ( CEO) to provide a timeline for work done.

\*\*\* Email July 17- from Dr. Kruse-Elliot proposal for business meeting : start 1: 30 PM NAVAS business meeting, 2:00 AVTAA ‘luncheon’, and AVTAA awards; 3:00 ACVAA Career achievement award and presentation ; 4:00 log off

4:15 Log back in - ACVAA business meeting and AVTAA business mtg separate zoom accounts

 IVECCS Registration – IVECCS website says:

VECCS Member Pricing
Veterinarian – $75
Intern/Resident & First Year Grad – $40
Technician – $40
Practice Manager – $40
Student Vet/Tech – $0

Veterinarian VECCS/IVECCS Bundle – $240 ($75 IVECCS Virtual Member Registration Fee + $165 Online Membership Fee)
Veterinarian IVECCS Registration Only – $250

Intern/Resident & First Year Grad Bundle – $130 ($40 IVECCS Virtual Member Registration Fee + $90 Online Membership Fee)
Intern/Resident & First Year Grad IVECCS Registration Only – $150