**Minutes to the ACVAA BOD teleconference**

**June 4, 2020**

In attendance -Drs. Dunlop, Fischer, O, Bauquier, Ebner, Posner, Goudie, Grimm, McMurphy, Kushner

Meeting called to order at 5: 07

**Administrative**

1. Approve agenda – Dr. O moved, Dr. Posner, seconded the motion, all were in favor

2. Approve the minutes to the June teleconference – D. O moved, Dr. Posner seconded, all were in favor

**Old/Ongoing Business**

1. ACVAA Annual Meeting updates – Dr. Dunlop :There was a meeting with IVECCS program CMTE May 27:

 a. They cannot cancel face-face meeting without serious financial liability: need to wait for the city of Saint Louis to announce limits for attendance etc. At this time, can offer face-face for those who wish to attend in person, in addition to holding a virtual meeting \* ( see addendum)

 b. Proposed: 3 days-Sat Sept 12-Mon -Sept 14

 i. 10 hrs. of lecture time over 2 days for ACVAA /NAVAS special focus

 ii. 7 separate tracts from IVECSS with ACVAA/NAVAS is one, and AVTAA another

 iii. Expect 30 abstracts –2 streams of 5 hrs running parallel

 iv. Also 2 streams of IVAPM, AVHTM

 c. Some lectures will run live, others will be pre-recorded

 i. ACVAA lectures will be live and recorded

 d. NAVAS has applied for RACE so they can offer CE outside of IVECCS

 i. NAVAS willing to help with the AVTAA /IVECCS sections

 ii. Drs. Dunlop/Kruse-Elliott will reach out to AVTAA

 e. ACVAA resident MDR – how/where will this fit? In the past, ACVAA MDR is not included in the main schedule and registration was not required to attend.

 i. When do we hold it this year? During IVECCS or perhaps another time?

 f. NAVAS business meeting will be held via zoom during noon time, AVTAA , could follow

2. ACVAA business meeting –When

 a. Dr. Hubbell suggested to consider holding our business meeting at a different date; prerecord the presentation ; receive Q&As, which can be expressed in a written report ?

 i. if held after the exam; we could announce new diplomates? However that would run into holiday dates; Also, we may not get good attendance if not held within IVECCS time frame

 b. Sponsor recognition- incorporate logos and acknowledgment within the presentations

2. New BOD meeting platform – Dr. Posner researched options for a screen sharing platform, and sent a descriptive document about Zoom, Microsoft, Google Meet to the BOD via email .

 a. Zoom – NC State uses this, a commercial version which we could use for free if Dr. Posner is host using NCState email

 i. security issues previously, now resolved

 ii. available or computer/tablet/phone - ability to screen share, chat, attach links

 iii. Each person is named, each can choose to mute audio or video

 iv. Meetings can be password protected

 v. Cost $14-$20/month; Can be recorded by the host, to a MP4 but host can transfer

 vi. Host must have a NC State email to be free

 b. Google meet – free for first hr; pay/per person with longer meetings

 i. computer, Android, and phone

 ii. free up to 1 hr up to 100 people ; $10/month per user for longer meetings

 c. Microsoft meeting

 i. platform options similar to zoom

 ii. $12.50-$20 /month up to 250 people – unlimited time , most versatile if using Microsoft 1 360 business

 d. Decision: Vote to try zoom for next meeting, July

 i. Dr, Ebner moved; Dr. Bauquier seconded - all in favor

3. PHOS proposal for website maintenance – we finished the initial 3 months of maintenance at $800/mo

 a. PHOS proposes $500 /mo- only change is 3 hrs /mo for platform management, phone support etc ( down from 6 hrs previous)

 b. Motion made to continue this for another 3 months

 i. Dr. Ebner moved, Dr. Bauquier seconded- all in favor

 c. Dr. Grimm found a security issue: posted links can go to a gated place without first requiring a password

 i. PHOS says another plugin is required – the one chosen comes with either a $14/mo fee or life time fee of $460

 ii. Motion made to go ahead with the $460 plugin: Dr. McMurphy moved, Dr. Posner seconded – all in favor

4. Anesthesia guidelines for the website -plan is to coordinate with NAVAS

 i. Dr. Fischer: Dr. Kruse-Elliot has people in mind to work on this, putting out call for those interested

 ii Dr. Dunlop – perhaps create a list of people to work on different sections

**New Business:**

 a. Submitting case logs to website for 2020 residents - - Dr. Kushner said that more work needs to be done before any new residents starting in July, can use it \*\*

 b. Opinion on U/S guided nerve blocks by nurses update; Dr. Grimm :vprobably some legal concerns

 i. Dr. Grimm sent his comments to Dr. DiConcetto ‘s , and will also send to the BOD

 c. ABVS 3 year report- Dr.Posner has offered to help- no further comments at this time

**Added**

Dr. Dunlop –VAA – looking to help with cost for associate editors to attend educational Virtual Editor meetings – perhaps split the cost with AVA . The ACVAA already supports Dr Trim’s attendance at Editor meetings over recent years. A motion was made to offer shared support with AVA for associate editors to attend Virtual meeting. All were in favor.

Meeting was adjourned at 7:02 PM

Respectively submitted,

Lynne Kushner, DVM

ACVAA Executive Secretary

Addendum \*

On June 18 the new IVECCS CEO made a public announcement for the All Virtual 2020 IVECCS. The post includes the link to register along with the schedule of events.

<https://www.veccs.org/iveccs2020/>

There will also be a large virtual exhibit hall; the information was sent to exhibitors

\*\*Drs Kushner and Schroeder will be meeting with PHOS June 30 to go over the case logs section and discuss the issues and concerns that are there.