American College of Veterinary Anesthesia and Analgesia
Application for Re-Examination
or
Re-Application following Credential Rejection

Today's date: _____
Year of anticipated exam: _____
Year of residency completion: _____
Number of prior exam attempts: _____
Year of last exam attempt: _____

Name: _____

Phone: _____ E-mail: _____

Current Employer/Supervisor: _____

Employer/Supervisor phone: _____ E-mail: _____

Fees and application requirements:

1) **For re-examination:** The fee is $1,500. You will receive an invoice for the exam fee after this application is received by the executive secretary (execdir@acvaa.org).

2) **For re-application after credentials rejection**: no additional fee if you already paid prior to credentials rejection: but please submit by September 1st of the year prior to the intended exam:
   a. Letter, or email, of intent confirming desire that credentials be re-evaluated
   b. Supportive documentation that the deficit of the previous application has been corrected;
   c. an updated curriculum vitae

All submissions should be sent electronically **to execdir@acvaa.org.**

Please note: Bylaws changes (2019 and 2023 amendments)
The 9 year limit for examination applies to all candidates **starting** in 2021. Those candidates who have already been in the exam process will have 6 (more) attempts starting in 2021. If you completed residency more than 9 years ago that time limit will NOT be applied to you.
The elimination of 3 year exam cycles will apply to all candidates starting immediately.

As stated in the ACVAA Bylaws, Article 1, Section 3 (amended December 2019 and 2023):

> C. Approval of exam credentials must occur within 3 years of completion of residency. Exam candidates may attempt the certifying exam up to six (6) times within 9 years of completing the residency. If the candidate does not pass the exam within this timeframe, the candidate will not be allowed further exam attempts. Exam candidates with extenuating circumstances may petition the Executive Secretary for an appeal which shall include a statement of the grounds for reconsideration and any supporting documentation. Upon receipt of the petition, the Executive Secretary will notify the Chairperson of the Appeals Committee. The Appeals Committee will make a determination and submit their decision to the Board of Directors.